

Trust Policy

Provider Access Policy

Approver: Trustees
Review Cycle: Biennial

Revision History			
Date	Version	Short Description of Changes	Approved by:
Jun 21	v1.0	Updated policy approved – based on DfE template	Trustees

This Policy Applies To:

Secondary Schools
Primary Schools
Centralised Trust Employees
Trustees & Governors

School Provider Access Policy for Lady Lumley's School and Scalby School

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to learners at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7-13 (as applicable) are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access in 2020-2021 should contact the relevant careers team:

Scalby School, Helen Scott, on telephone: 01723 362301, email:
careers@scalbyschool.org.uk

Lady Lumley's School on Martin Heeley telephone: 01751 472846, email:
careers@ladylumleys.net

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to learners and/or their parents/carers:

POLY016 - Provider Access Policy- v1.0.docx			Organisation: Coast and Vale Learning Trust	Page 2 of 6
Date: 23/06/2021	Version: v1.0	Review Date: 23/6/2023		

Scalby School			
	Autumn Term	Spring Term	Summer Term
Year 7	Resilience and Well-being – work/learning and life balance skill set	World of Work and Citizenship values assemblies and curriculum post	Enterprise challenge and Alumni support
Year 8	Future Careers Provider Event Scarborough Engineering Week High Five Event	Key Stage 4 options event University and College pathway experiences and Alumni support Cyber First for Girls High Five Event	Careers and enterprise workshops High Five Event Prison Me No Way
Year 9	Future Careers Provider Event Scarborough Engineering Week Girls in STEM	Networking Event with providers and employers High Five Event	Brilliant Club
Year 10	Future Careers Provider Event North Yorkshire Care Academy Girls in STEM	North Yorkshire Care Academy	Virtual Work Experience Week Post 16 taster sessions Apprenticeship introduction and insight High Five Event North Yorkshire Care Academy
Year 11	Careers Fair In-school CEIAG presentations Post 16 evening High Five Event	Additional 1 – 1 support and pathway transition	Post 16 taster sessions

All Year Groups	All students record their CEIAG experience via Grofar Employer Encounter Experiences with a programme involving a range of sectors and providers.	All students record their CEIAG experience via Grofar Employer Encounter Experiences with a programme involving a range of sectors and providers.	All students record their CEIAG experience via Grofar Employer Encounter Experiences with a programme involving a range of sectors and providers.
All Year Groups	Opportunity Knocks hosted by LLS, organised by NYBEP	Careers Week - March	

Lady Lumley's School			
	Autumn Term	Spring Term	Summer Term
Year 7	Opportunity Knocks		NYBEP – Enterprise/Trading event
Year 8	Scarborough Engineering Week Charity - PSHE		
Year 9		SLT Interviews about Options process Options Evening	MFL Visit to University of York
Year 10	Planning for post-16 PSHE		NYBEP Interviews with employers in a range of sectors NHS Work Experience Work Experience (July) Careers Interviews with Careers Advisor
Year 11	Sixth Form Open Evening Post-16 Pathways PSHE Careers Interviews with Careers Advisor	SLT Interviews about next steps Careers Interviews with Careers Advisor	Careers Interviews with Careers Advisor
Sixth Form	Careers Interviews with Careers Advisor Personal Statement preparation Y13	Y12 Visit to Northumbria and Newcastle Universities Careers Interviews with Careers Advisor	Careers Interviews with Careers Advisor Preparing for UCAS Y12

Please speak to the relevant Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students, and can be found on the relevant schools website.

Premises and facilities

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the careers advisor.

POLY016 - Provider Access Policy- v1.0.docx			Organisation: Coast and Vale Learning Trust	Page 6 of 6
Date: 23/06/2021	Version: v1.0	Review Date: 23/6/2023		