



Lady Lumley's School

Post: Inclusion Room Manager

Commencing: As soon as possible

Contract: Permanent

Hours/working pattern: 37 hours per week, term-time only

Salary/hourly rate: Grade: F SCP 8 £10.81 per hour/£17,839 per annum

Lady Lumley's School

Lady Lumley's is an 11-18, mixed comprehensive, community school serving the town of Pickering, surrounding villages, and warmly welcomes students from Scarborough to Rosedale. We strive to 'Be our best', working to improve the experience for all students, staff, and the community. Our broad and balanced curriculum is ambitious for all, and we place great value in academic qualifications alongside the arts and practical subjects.

Set in an idyllic location, we make the most of fantastic sporting facilities and run an immensely popular Duke of Edinburgh experience alongside over 30 Enrichment Clubs. Our students and staff are loyal to Lady Lumley's and are committed to improving our learning journey, whilst celebrating success.

Lady Lumley's benefits from the knowledge and experience of Coast and Vale Trust. We retain our unique school identity with shared ambitious vision. Through leadership development, collaboration and investment. Lady Lumley's is enabled to maintain its identity whilst belonging to a larger family of schools.

Our Opportunity

We are looking to appoint an Inclusion Room Manager, to enhance and work within our current Pastoral Team. You will provide high quality leadership and supervision of our Internal Inclusion Room (Reflection Room). This facility will form a key element of the school's overall Positive Behaviour for Learning Policy.

The Inclusion Manager will work to develop resources and strategies to support students embrace our vision of "Being Our Best".

Main responsibilities will include:

- To manage and be responsible for the Internal Inclusion room
- To coordinate the production of the curriculum and restorative/reflective student work packs
- To work with the Pastoral Team promoting good behaviour

Coast and Vale Learning Trust

Coast and Vale Learning Trust is a growing family of schools located on the beautiful Yorkshire Coast. The Trust was founded by Scalby Secondary School but has grown over the last few years to include Newby and Scalby Primary School, Friarage Primary School and Scarborough University Technical College (SUTC) in Scarborough and Lady Lumley's



Secondary School in Pickering. Our ambition is to continue to welcome new schools into our Trust where we can add capacity, resources, improvement and make sure all our young people have access to the very best education.

The aim of the trust is to serve all the education community along the North Yorkshire Coast and down the Vale of Pickering. We are committed to supporting all schools in becoming great schools, whether they are part of Coast and Vale Learning Trust or not. The learners of our community deserve the best education, regardless of their background or location.

Choosing where to work and who to work for is one of the vitally important decisions in life. In choosing to work for Coast and Vale Learning Trust, you would be joining a team of colleagues dedicated to transforming the lives of 3000 children and young people.

We have a simple vision in wanting our schools to be places 'where children and staff thrive'. Coast and Vale Learning Trust will work tirelessly to make this a reality.

Working For Us

As well as being committed to your ongoing development and training, we also offer a range of employee benefits. Including; a competitive salary, access to a government pension scheme, an employee assistance programme, as well as a variety of retail discounts.

Application Process

Please complete the Trust's application form which can be downloaded from NYCC Jobs or the school's website at <https://www.ladylumleys.coastandvale.academy/about-our-school/vacancies/> and email your completed form to **Helen Poole the Trust's Recruitment Partner** helen.poole@northyorks.gov.uk Tel: 07890 055186.

Please contact us if you need an application form in a different format.

Please note we do not accept CVs.

If you would like to discuss this vacancy or arrange to visit us, please contact as described above.

We will be interviewing for this role as we receive applications, and reserve the right to close this vacancy early on the successful appointment to the post.

We are committed to **safeguarding** and protecting the children and young people we work with and expect all our staff and volunteers to share this commitment. As such, all posts are subject to safer recruitment process, including an enhanced DBS check. We have a range of policies in place, which promote safeguarding and safer working practice across our Schools.

We are an **equal opportunities** employer and welcome applications from all sections of the community regardless of age, gender, race, ethnicity, disability, sexual orientation,



social background, religion or belief. We want to recruit the right people for the Trust, from the widest possible backgrounds, to make the most of each individual's different knowledge and experience.

Your **privacy** is important to us. By submitting your personal data or information to us, you agree this will be handled in accordance with the Trust's "**Privacy Notice Recruitment**" which can be found on our website.