

6<sup>th</sup> January 2023

Dear Parents / Carers

I hope that you have all enjoyed a lovely Christmas break and have been able to enjoy some family time.

After listening to parent feedback last term, we are trying to ensure our links of communication are clearer and would like to signpost you to our pastoral team who should be the first point of contact for your child if you have any queries or concerns.

Head of Year 7 – Mrs Bestington <u>j.bestington@fi.coastandvale.academy</u>

Head of Year 8 – Mrs Emmerson <u>j.emmerson@fi.coastandvale.academy</u>

Head of Year 9 – Mrs Bestington j.bestington@fi.coastandvale.academy

Head of Year 10 – Miss Davies k.davies@fi.coastandvale.academy

Head of Year 11 - Miss Davies k.davies@fi.coastandvale.academy

Alternatively you may wish to telephone the school reception team who will be happy to take a message to pass on for you. The reception telephone number is 01723 512354.

If you wish to report your child absent, the most efficient method is to use the MyChildAtSchool App. Follow this link to the instructions for the App on our website <a href="https://www.filey.coastandvale.academy/for-parents-and-carers/my-child-at-school-app/">https://www.filey.coastandvale.academy/for-parents-and-carers/my-child-at-school-app/</a>

Or telephone reception and choose option 1 for the Attendance Officer. It is a very important safeguarding requirement that if your child is absent you inform school by 9.00 am on each day of absence.

Yours sincerely

Ms M Britton Headteacher

